



NOTICE

ARPA Annual General Meeting

Saturday, October 26th, 2024

9:00 – 11:00 AM

Location TBA

Board Positions Available:

Vice-President Internal (1 position)

Two Years

Director-at-Large (3 positions)

Two Years

Treasurer (1 position)

Two Years

Student Representative (1 position)

One Year

Region 2 Member – Central (1 position)

Two Years

**See map on reverse for region borders.*

If you or someone you know would be interested in running for elections for the 2024-2025 ARPA Board of Directors, please call Steve Allan at the ARPA Office at 780-415-1745 ext. 102 or by email at sallan@arpaonline.ca

We encourage all ARPA members to take an active role in our Association, through involvement on the ARPA Board of Directors or one of our many Committee, Networks and Task Forces.



ARPA ANNUAL GENERAL MEETING

2024 Nomination Form



We the undersigned members of ARPA wish to nominate:

for the position of:

<u>Position</u>	<u>Term</u>	<u>Vacancies</u>
<input type="checkbox"/> Vice-President Internal	Two Years	One
<input type="checkbox"/> Treasurer	Two Years	One
<input type="checkbox"/> Region 2 Member (Central)*	Two Years	One
<input type="checkbox"/> Director-at-Large	Two Years	Three
<input type="checkbox"/> Student Representative	One Year	One

* See enclosed map for region borders

We certify that he/she is:

- is an ARPA member in good standing
- has consented to placing his/her name in nomination
- has read the Governing Rules and "What Your Involvement on the ARPA Board of Directors Includes" outlined below (Page 2)
- has completed and submitted a personal data form to the ARPA office (Page 3&4)

SIGNATURES:

MOVED BY: _____
Membership #

SECONDED BY: _____
Membership #

NOMINEE ACCEPTANCE: _____
Membership #

GOVERNING RULES

1. The Nominating Committee shall post its slate of Officers and Directors in a central location, 24 hours prior to each Annual General Meeting. In addition, all other nominations received by the Committee, which have been Moved and Seconded, shall be officially posted.
2. There shall be opportunities for nominations from the floor of the Annual General Meeting for each position.
3. There shall be a separate ballot for each Executive Position, Regional Positions and Student Representative with a single ballot for all Director-at-Large positions.

WHAT YOUR INVOLVEMENT ON THE ARPA BOARD OF DIRECTORS INCLUDES:

1. Attend five Board of Director meetings annually. Remote access will be available for these meeting as needed via web conference software.
2. Liaison with one or more Committees including regular contact with the Committee Chairman and attendance at Committee Meetings.
3. A commitment to learn the Association's Bylaws, Policies and Procedures and to ensure the committees follow them as well.
4. For Executive positions only, bi-monthly Executive Committee Meetings.

Further details in these requirements are outlined in the Association's Bylaws and the Policy and Procedures Manual. Copies of these are available upon request at the ARPA Office.

PERSONAL DATA ON CANDIDATES FOR OFFICE ARPA BOARD OF DIRECTORS

To be completed by Mover and/or Nominee

Name: _____

Address: _____

Telephone: (Res) _____ (Bus) _____

Present Recreation / Parks/ Leisure Involvement (Specify Type and Duration):

Professional: _____

Volunteer: _____

Reason for Running: _____

Pertinent Background: _____

Past or Present ARPA Involvement:

Other Related Involvement: _____

Candidates Personal Recreation/Parks/Leisure Belief: (Your philosophy on

Recreation and Leisure, and the role ARPA plays): _____

Forward Nominations and All Forms to:

Stephen Allan
ARPA
11759 Groat Road
Edmonton, AB T5M 3K6

Ph: (780) 415-1745 ext. 102

E-mail: sallan@arpaonline.ca

ANNUAL GENERAL MEETING

2024 RESOLUTION PROCESS/ TIME FRAME



By August 30, 2024

- **Formal invitation for ARPA members to submit Advanced Notice Resolutions for October 26th, 2024 AGM (protocol package prepared and distributed).**
- *ARPA members consider and prepare resolutions based on established ARPA format – see over.*

September 29, 2024

- **DEADLINE FOR ADVANCED NOTICE RESOLUTIONS TO BE SUBMITTED TO THE ARPA OFFICE.**
- *Resolutions Committee to review resolutions and prepare member distribution packages.*

By October 6, 2024

- **Advanced Notice Resolutions received by the September 29, 2024 submission deadline will be circulated to ALL members.**
- *Distribution of resolutions package to all members.*

Prior to 5:00 PM on October 25, 2024

2023 ARPA Annual Conference & Energize Workshop ~Fairmont Chateau Lake Louise

- **DEADLINE FOR EMERGENT RESOLUTIONS.**
- **Emergent resolutions must be submitted for Resolutions Committee review through the Executive Director no later than 5:00 p.m. on Friday, October 25th, 2024**
- **Emergent resolutions will be posted in the Conference registration area and circulated to all members attending the Conference.**
- ***NOTE: New resolutions will not be entertained from the floor of the Annual General Meeting.***
- *Resolutions Committee to review resolutions and ARPA office prepares, posts, and distributes late resolutions to ARPA members at Conference.*

ARPA RESOLUTION (2024)



Moved by:

Signature

Print Name

Membership #

Seconded by:

Signature

Print Name

Membership #

Note: *Movers and Seconders must be individual, corporate or municipal members of ARPA.*

Whereas:

Whereas:

Whereas:

Be it resolved that:

Background: