

# Working in Recreation and Parks: A Guide for Job Seekers



## THE BENEFITS OF WORKING IN RECREATION AND PARKS

**Make a difference!** Engage in work that helps your community.

**Make it work for you!** Flexible jobs that are part time, full time, and seasonal opportunities can fit into your schedule.

**Variety of jobs!** Choose from a variety of jobs. Find a job that suits your interest and skills!

## WHAT POSITIONS ARE IN RECREATION AND PARKS?

Discover a variety of roles that can launch your lasting and fulfilling career!

### Entry level:

Front desk attendant  
Pool attendant  
Parks information officer

### Senior level:

Event manager  
Finance supervisor  
Cemetery manager

### Executive level:

Executive director  
Aquatics director  
Director of parks & recreation

## WHAT YOU MAY NEED TO APPLY

**A resume** (include volunteer experience, education, and work experience)

**A cover letter** (why you are a good fit for the job)

**A reference** (can be a teacher or community leader — not just past employers)

It is helpful to look at required certifications and trainings.

## KNOW WHERE YOU CAN APPLY FOR JOBS

**Looking for a job in recreation and parks? You can start with these places:**

- Alberta Recreation & Parks Association job board (access the QR code below)
- Your city's recreation and parks website
- Your provincial or territorial government job board or website
- Non profit organizations
- Camps and nature educational organizations



## CONNECT WITH YOUR COMMUNITY RESOURCES

- Connect with local organizations that support equity-deserving groups for job help, training, and community resources.
- Visit your local community centre for events, job boards, and additional supports.
- Attend local career fairs
- Volunteer with recreation facilities, community programs, and parks to build experience and grow your professional network

## ALBERTA RECREATION & PARKS ASSOCIATION RESOURCES

Access our  
Job Board  
here:



Access our  
Position Profile  
Guide here:



Access our  
Recreation &  
Parks Essentials  
eCourse here:

